

CUT OFF DATES FOR PURCHASE ORDERS AND PAYROLL

| PURCHASE ORDERS | | 2013 | PAYROLL DUE | PAY DAY |
|-----------------|-----|--------------|--------------|--------------|
| JANUARY 8 | FOR | JANUARY 18 | JANUARY 10 | JANUARY 24 |
| JANUARY 18 | FOR | JANUARY 31 | | |
| JANUARY 29 | FOR | FEBRUARY 8 | | |
| FEBRUARY 5 | FOR | FEBRUARY 15 | FEBRUARY 11 | FEBRUARY 21 |
| FEBRUARY 15 | FOR | FEBRUARY 28 | | |
| FEBRUARY 26 | FOR | MARCH 8 | | |
| MARCH 5 | FOR | MARCH 15 | MARCH 11 | MARCH 21 |
| MARCH 19 | FOR | MARCH 29 | | |
| MARCH 26 | FOR | APRIL 12 | | |
| APRIL 9 | FOR | APRIL 19 | APRIL 11 | APRIL 25 |
| APRIL 19 | FOR | APRIL 30 | | |
| APRIL 30 | FOR | MAY 10 | | |
| MAY 7 | FOR | MAY 17 | MAY 9 | MAY 23 |
| MAY 21 | FOR | MAY 31 | | |
| MAY 28 | FOR | JUNE 7 | | |
| JUNE 4 | FOR | JUNE 14 | JUNE 11 | JUNE 25 |
| JUNE 18 | FOR | JUNE 28 | | |
| JULY 2 | FOR | JULY 12 | JULY 11 | JULY 25 |
| JULY 9 | FOR | JULY 19 | | |
| JULY 22 | FOR | JULY 31 | | |
| JULY 30 | FOR | AUGUST 9 | | |
| AUGUST 6 | FOR | AUGUST 16 | AUGUST 8 | AUGUST 22 |
| AUGUST 20 | FOR | AUGUST 30 | | |
| AUGUST 30 | FOR | SEPTEMBER 13 | | |
| SEPTEMBER 10 | FOR | SEPTEMBER 20 | SEPTEMBER 11 | SEPTEMBER 25 |
| SEPTEMBER 20 | FOR | SEPTEMBER 30 | | |
| SEPTEMBER 30 | FOR | OCTOBER 11 | | |
| OCTOBER 8 | FOR | OCTOBER 18 | OCTOBER 10 | OCTOBER 24 |
| OCTOBER 22 | FOR | OCTOBER 31 | | |
| OCTOBER 29 | FOR | NOVEMBER 8 | | |
| NOVEMBER 5 | FOR | NOVEMBER 15 | NOVEMBER 4 | NOVEMBER 18 |
| NOVEMBER 15 | FOR | NOVEMBER 27 | | |
| NOVEMBER 25 | FOR | DECEMBER 13 | | |
| DECEMBER 10 | FOR | DECEMBER 20 | DECEMBER 4 | DECEMBER 18 |
| DECEMBER 17 | FOR | DECEMBER 31 | | |
| DECEMBER 30 | FOR | JANUARY 10 | | |