

COMMISSIONERS PROCEEDINGS
REGULAR MEETING
APRIL 29, 2019

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, APRIL 29, 2019 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN GAIL TURNER CALLED THE MEETING TO ORDER AND COUNTY CLERK CARRIE TUBBS CALLED THE ROLL. PRESENT WERE GAIL TURNER, JOHNNY OWENS AND ALVIN CARGILL. NONE WERE ABSENT.

CARGILL MOVED TO APPROVE THE READING AND ACCEPTANCE OF THE MINUTES OF APRIL 22, 2019. OWENS SECONDED THE MOTION WITH CARGILL, OWENS AND TURNER VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE THE RESOLUTION APPROVING THE SALE OF CERTAIN SURPLUS VEHICLES AT PUBLIC AUCTION BY THE COMANCHE COUNTY SHERIFF AND DELETING SUCH PROPERTY FROM THE INVENTORY, BELONGING TO THE COMANCHE COUNTY SHERIFF'S DEPARTMENT. PUBLIC AUCTION SALE TO BE HELD ON MAY 22, 2019 AT 2:00 P.M. AT THE COMANCHE COUNTY COURTHOUSE ROOM 302. VIEWING OF THE PROPERTY LOCATED AT 917 SW 2ND STREET, LAWTON, OKLAHOMA, DURING THE HOURS OF 9:00 A.M. AND 1:30 P.M. ON MAY 22, 2019.

<u>UNIT #</u>	<u>YEAR</u>	<u>MAKE/MODEL</u>	<u>INVENTORY #</u>
298	2003	CHEVROLET TAHOE	B-331-298
461	2009	FORD CROWN VICTORIA	B-331-461
463	2009	FORD CROWN VICTORIA	B-331-463
473	2008	FORD CROWN VICTORIA	B-331-473
476	2008	FORD CROWN VICTORIA	B-331-476
477	2009	FORD CROWN VICTORIA	B-331-477
482	2009	FORD CROWN VICTORIA	B-331-482
492	2011	FORD CROWN VICTORIA	B-331-492
493	2010	FORD CROWN VICTORIA	B-331-493
500	2013	CHEVROLET TAHOE-SALVAGE	B-331-500
506	2013	CHEVROLET TAHOE-SALVAGE	B-331-506
		MISCELLANEOUS SCRAP METAL	

CARGILL SECONDED THE MOTION WITH OWENS, CARGILL AND TURNER VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE STATE OF OKLAHOMA OFFICE OF JUVENILE AFFAIRS JUVENILE DETENTION CENTER ASSESSMENT REPORT, CONTRACT #CRL-2019-305 FOR THE ANNUAL LICENSING ASSESSMENT OF COMANCHE COUNTY JUVENILE DETENTION CENTER. THIS ASSESSMENT IS TO VERIFY THE FACILITIES COMPLIANCE WITH THE OKLAHOMA ADMINISTRATIVE CODE AND OJA CONTRACT REQUIREMENTS. CARGILL SECONDED THE MOTION WITH OWENS, CARGILL AND TURNER VOTING AYE. NO NAY VOTES.

WRITTEN BID #WB04 – REFURBISHMENT OF THE ELECTRICAL SERVICE & CIRCUIT WIRING AT THE OSU EXTENSION OFFICE BUILDING WAS OPENED WITH BIDS RECEIVED FROM **HOLT ELECTRIC & SHILLINGS ELECTRIC**. OWENS MOVED TO TABLE FOR FURTHER STUDY AND OPEN AT A LATER DATE. CARGILL SECONDED THE MOTION WITH OWENS, CARGILL AND TURNER VOTING AYE. NO NAY VOTES.

CONSENT AGENDA: THE FOLLOWING ITEMS ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF COMMISSIONERS AND WILL BE ENACTED WITH ONE MOTION. SHOULD DISCUSSION BE DESIRED ON AN ITEM, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA PRIOR TO ACTION AND CONSIDERED SEPARATELY.

OWENS MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE TREASURER'S TRANSCRIPT OF PROCEEDINGS ON SALE OF COUNTY PROPERTY ACQUIRED AT RESALE FOR APPROVAL OF THE BOARD OF COMANCHE COUNTY COMMISSIONERS.

APPROVE A RESOLUTION APPOINTING RECEIVING OFFICERS, **CORINNE OWENSBY & JANIE BARNETT** FOR CAPITAL IMPROVEMENT SALES TAX.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND 1 LUCKY LAWN SERVICE, TO PROVIDE LAWN MAINTENANCE AND LANDSCAPING SERVICES FOR THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE \$1,500.00 PER MONTH.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND COMANCHE FLOOR CARE, TO PROVIDE FLOOR CARE SERVICES, MOPPING, STRIPPING, WAXING & BUFFING OF TILED AREAS, VACUUMING AND SHAMPOOING CARPETS FOR THE CCHD. FEE FOR SERVICES WILL BE AT THE RATE OF \$50.00 PER HOUR AND THE TERM OF AGREEMENT WILL BEGIN ON JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND MCKENZIE CHINNOW, RECORDS CONTROL CLERK, TO PROVIDE GETTING RECORDS READY FOR SCANNING AND DESTRUCTION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$13.00 PER HOUR.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND SYLVIA JUDY, RECORDS CLERK/SWITCHBOARD OPERATOR TO PROVIDE GETTING RECORDS READY FOR CLINIC, SCANNING AND DESTRUCTION AND SWITCHBOARD OPERATION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$13.00 PER HOUR.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND MARY V. MOON, TO PROVIDE WEB DESIGN SERVICES IN SUPPORT OF THE CCHD CLINICS AND COMMUNITY BASED PROGRAMS. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$35.00 PER HOUR.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND WILLIAM WHITE, COMMUNITY ORGANIZER, TO ASSIST CCHD IN THE EFFECTIVE IMPLEMENTATION OF THE DISPROPORTIONATE MINORITY CONTRACT STRATEGIES IN THAT DIRECTLY RELATES TO THE COMANCHE COUNTY COMMUNITY HEALTH IMPROVEMENT PLAN. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$22.00 PER HOUR.

APPROVE RENEWAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND JOHN G. WILSON III, DIRECTLY OBSERVED THERAPY (DOT), TO PROVIDE DOT AND RELATED SERVICES TO TUBERCULOSIS PATIENTS. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$10.00 PER SERVICE VISIT.

APPROVE RENEWAL OF PROFESSIONAL SERVICE AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND HANNAH STAFFORD, RECORDS CONTROL CLERK TO PROVIDE GETTING RECORDS READY FOR SCANNING AND DESTRUCTION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$13.00 PER HOUR.

APPROVE RENEWAL OF PROFESSIONAL SERVICE AGREEMENT BETWEEN COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND JAMI SZATKOWSKI, RECORDS CONTROL CLERK, TO PROVIDE GETTING RECORDS READY FOR SCANNING AND DESTRUCTION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2019 AND TERMINATE ON JUNE 30, 2020. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$13.00 PER HOUR.

APPROVE ENCUMBRANCE FROM 2007 SALES TAX RURAL FIRE DEPARTMENTS IN THE AMOUNT OF \$21,086.25 TO THE COMANCHE COUNTY EMERGENCY MANAGEMENT FOR DISBURSEMENT OF FUNDS FOR THE RURAL FIRE DEPARTMENT ESTIMATE OF NEEDS FOR THE MONTH OF APRIL 2019.

APPROVE ENCUMBRANCE FROM 2007 SALES TAX FAIRGROUNDS FUND IN THE AMOUNT OF \$22,408.20 TO THE COMANCHE COUNTY FAIRGROUNDS TRUST AUTHORITY FOR ESTIMATE OF NEEDS FOR THE MONTH OF APRIL 2019.

APPROVE ENCUMBRANCE FORM 2007 SALES TAX INDUSTRIAL AUTHORITY FUND IN THE AMOUNT OF \$63,259.20 TO COMANCHE COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CCIDA) FOR ESTIMATE OF NEEDS FOR THE MONTH OF APRIL 2019.

APPROVE OFFICIALS MONTHLY REPORTS. THERE WERE NONE.

APPROVE REQUESTS FOR APPROPRIATIONS. THERE WERE NONE.

APPROVE TRANSFERS FOR APPROPRIATIONS.

SHERIFF FEES	FROM M & O	\$ 6,900.00	
	TO SALARIES		\$ 5,025.00
	BENEFITS		\$ 1,875.00

DISTRICT #1	FROM M & O	\$20,000.00	
	TO CAPITAL OUTLAY		\$20,000.00

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

APPROVE BLANKET PURCHASE ORDERS.

195768 THROUGH 195799 AND 195808 THROUGH 195846 AND
195853 THROUGH 195857

APPROVE OVERAGES ON BLANKET PURCHASE ORDERS.

192156 \$50.00

APPROVE CLAIMS AND PURCHASE ORDERS FOR PAYMENT.

CARGILL SECONDED THE MOTION WITH OWENS, CARGILL AND TURNER VOTING AYE. NO NAY VOTES.

THE BOARD ACKNOWLEDGED COURT SUMMONS. CASE NO. CJ-2019-186

THE BOARD ACKNOWLEDGED TORT CLAIMS. THERE WERE NONE.

NEW BUSINESS: (CONSIDER ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS AGENDA.) THERE WAS NONE.

ELECTED OFFICIALS PARTICIPATION. THERE WERE NONE.

OWENS MOVED TO ADJOURN. CARGILL SECONDED THE MOTION WITH OWENS, CARGILL AND TURNER VOTING AYE. NO NAY VOTES.

THE FOLLOWING CLAIMS WERE ENTERED ON THE PURCHASE ORDER CALENDAR IN THE COUNTY CLERK'S OFFICE AND APPROVED FOR PAYMENT BY THE BOARD FOR MAY 3, 2019. EMERGENCY PURCHASE ORDERS HAVE DOCUMENTATION ON FILE IN THE COUNTY CLERK'S OFFICE. ASTERISKS* IDENTIFY EMERGENCIES.

EMERGENCY MGMT

5 COMANCHE CO EMERGENCY MGMT \$25,528.00 EST OF NEEDS

GENERAL

2450 AQUA SOLUTIONS WATER CONSULTING \$833.33 EST OF NEEDS
2451 DAVECO ENTERPRISES LLC \$81.96 EST OF NEEDS
2452 LAWTON TERMITE & PEST CONTROL \$160.00 EST OF NEEDS
2453 BUFFALO BUSINESS PRODUCTS \$36.44 EST OFFICE SUPPLIES
2454 SUTHERLANDS \$3.58 EST SUPPLIES
2455 INTERBORO PACKAGING CORP \$26.80 GLOVES
2456 OFFICE DEPOT \$278.10 OFFICE SUPPLIES
2457 HIGH TECH OFFICE SYSTEMS \$391.25 COPIER MAINT
2458 AT & T MOBILITY \$637.00 SERVICE
2459 GLENN OIL CO \$51.04 PUMP GAS, ETC
2460 GLENN OIL CO \$36.04 PUMP GAS, ETC
2461 FIDELITY COMMUNICATIONS \$47.33 SERVICE
2462 HART, CAROL \$840.49 TRAVEL

HEALTH

463 TERMINIX \$136.00 PEST CONTROL
464 J B RUNYAN \$550.00 PLUMBING REPAIR
465 JUDY, SYLVIA \$650.00 SWITCHBOARD
466 CHINNOW, MCKENZIE \$624.00 RECORDS CLERK
467 SZATKOWSKI, JAMI \$624.00 RECORDS CLERK
468 STAFFORD, HANNAH \$617.50 RECORDS CLERK
469 BROWNS CARPET \$11,260.90 CARPET
470 AIRGAS USA LLC \$175.56 CLEANER
471 INTERBORO PACKAGING CORP \$72.64 CAN LINERS
472 ULINE \$48.78 SEALS
473 GLAXOSMITHKLINE PHARMACEUTICALS \$456.50 VACCINE
474 THE UPS STORE 6690 \$25.50 POSTERS
475 VERIZON WIRELESS \$108.55 SERVICE
476 AT & T \$1,286.21 SERVICE

HIGHWAY

2045 OTA PIKEPASS-GOVT ACCT SVCS \$126.68 TOLL FEES
2046 PUBLIC SVC CO OF OK \$355.99 SERVICE
2047 PUBLIC SVC CO OF OK \$295.80 SERVICE
2048 GREAT PLAINS TECHNOLOGY CENTER \$50.00 EST OF NEEDS
2049 ZEE MEDICAL SVC CO \$83.60 FIRST AID SUPPLIES
2050 OK CORRECTIONAL INDUSTRIES \$1,180.80 SIGN(S)
2051 T & W TIRE \$2,204.00 TIRES
2052 LAWTON TRANSIT MIX \$1,256.00 CONCRETE

2053	KELLPRO INC	\$243.65	COMPUTER MONITOR(S)
2054	UNITED RENTALS	\$250.40	SAFETY EQUIP
2055	JOHNSON OIL COMPANY	\$16,060.28	BULK FUEL
2056	U S POSTAL SERVICE	\$110.00	STAMP(S)
2057	SNB BANK, N.A.	\$2,232.40	LSE PURCH PYMT
2058	SECURITY STATE BANK	\$1,522.02	LSE PURCH PYMT
2059	SECURITY STATE BANK	\$1,926.73	LSE PURCH PYMT

JUVENILE DETENTION CENTER

852	WETHERBEE ELECTRIC INC	\$1,876.37	LOCK(S)
853	HILAND DAIRY	\$903.46	FOOD
854	SYSCO OKLAHOMA	\$4,636.39	NON BID ITEMS
855	OFFICE DEPOT	\$402.98	CHAIR(S)
856	W & W AUTO REPAIR	\$95.97	VEHICLE MAINTENANCE

ML FEE

110	MONKEY ISLAND RESORT	\$140.00	TRAVEL
111	EXPRESS PACK & SHIP	\$51.75	MAILING SVC

MTG CERT

42	A OK OFFICE SYSTEMS	\$85.50	COPIERPRINTERMAINT
43	A OK OFFICE SYSTEMS	\$62.71	COPIERPRINTERMAINT
44	A OK OFFICE SYSTEMS	\$45.00	COPIERPRINTERMAINT

SH SVC FEE

269	NXS COMMUNICATIONS	\$180.00	PHONE REPAIR
270	BUTLER, DENNIS	\$49.05	SERVICE
271	WALMART	\$121.51	SUPPLIES
272	BENNETT OFFICE EQUIPMENT	\$206.66	COPIER CONTRACT

COMANCHE COUNTY COMMISSIONERS

GAIL TURNER, CHAIRMAN

JOHNNY OWENS, VICE-CHAIRMAN

ATTEST:

CARRIE TUBBS, COUNTY CLERK

ALVIN CARGILL, MEMBER